

Facilities and Equipment Checklist

Qualification:	SIT20421 Certificate II in Cookery (Release 1)		
School:			
Reviewed by:		Date:	

Qualification Description

This qualification reflects the role of individuals working in kitchens who use a defined and limited range of food preparation and cookery skills to prepare food and menu items.

They are involved in mainly routine and repetitive tasks and work under direct supervision. This qualification does not meet the requirements for trade recognition as a cook, but can provide a pathway towards achieving that.

This qualification provides a pathway to work in kitchen operations in organisations such as restaurants, hotels, catering operations, clubs, pubs, cafes, and coffee shops; and institutions such as aged care facilities, hospitals, prisons, and schools.

Instructions

Review and select the units being undertaken in this qualification.

Note:

- If an alternative unit is selected that has not been listed, please contact AIET.
- Teachers and students must have access to digital devices for the purposes of capturing photographic or video evidence. This may be students' personal devices according to relevant school policy, or provided by the school.

Tick all relevant units being delivered:	Units		
Core Units			
√	SITHCCC023	Use food preparation equipment	
1	SITHCCC027	Prepare dishes using basic methods of cookery	
√	SITHCCC034	Work effectively in a commercial kitchen	
1	SITHKOP009	Clean kitchen premises and equipment	
✓	SITXFSA005	Use hygienic practices for food safety	
✓	SITXINV006	Receive, store and maintain stock	
✓	SITXWHS005	Participate in safe work practices	
Elective Units (tick all that apply)		
	SITHCCC024	Prepare and present simple dishes	
	SITHCCC025	Prepare and present sandwiches	
	SITHCCC028	Prepare appetisers and salads	
	SITHCCC029	Prepare stocks, sauces and soups	
	SITHCCC030	Prepare vegetable, fruit, eggs and farinaceous dishes	



	SITXFSA006	Participate in safe food handling practices
	HLTAID011	Provide First Aid
	SITXCCS011	Interact with customers



Instructions

Review the equipment requirements for the qualification. Notes on equipment in place can be included in the Notes/Details column Where possible photos should be taken to be submitted with this checklist.

- Table 1: All items in Table 1 must be checked as available
- Table 2: Please provide information related to all elective units being delivered.

Resources unavailable:

Where the resources do not meet all the assessment conditions listed in the checklist, please note the Action Plan in place for how the requirement will be addressed. (i.e., request to alter elective units in training, arrange for students to be trained and assessed at another facility for all or part of training, equipment being ordered, installation pending etc.)

If appropriate arrangements are not able to be made, please contact AIET on Ph 03 9387 2051 or info@aiet.edu.au

Table 1: Equipment/Resources required for *all* units in this qualification:

Please ensure that all items listed below are available at your school in order to deliver this qualification.

Equipment requirements	Notes/Action Plan	AIET Office Use Verified
<example> Safety procedures including but are not limited to, one or more of: □ PPE □ Handling, labelling and storing hazardous material and equipment in accordance with labels, MSDS, manufacturer instructions and workplace procedures and regulations, emergency response procedures □ Cleaning and/or decontamination of equipment □ machinery guards ☑ signage, barriers, service isolation tags, traffic control and flashing lights, lockout and tag-out procedures</example>	Sexample Isolation tags on order. No flashing lights installed in school lab,, when required we will simulate these with borrowed equipment from production	<e.g. photo)=""> <e.g. sighted=""></e.g.></e.g.>
An industry workplace or simulated industry environment such as a training kitchen servicing customers which includes the following fixtures and large equipment: commercial grade work benches (1.5 m/person) commercial ovens and trays (one per two persons) commercial refrigeration facilities (cool room and/or fridge, freezer) designated storage areas for dry goods and perishables		

Equipment requirements	Notes/Action Plan	AIET Office Use Verified
 □ double sink □ gas, electric or induction stove tops (two burners per person) □ blenders /food mills □ planetary mixers □ deep-fryer □ hot plate or griddle □ microwave □ salamander or other form of griller (one per four persons) □ food processor □ lifting and transporting equipment 		
Cleaning materials and equipment: cleaning cloths commercial cleaning and sanitising agents and chemicals for cleaning commercial kitchens, equipment and food storage areas dustpans and brooms garbage bins and bags hand towel dispenser and hand towels mops and buckets separate hand basin and antiseptic liquid soap dispenser for hand washing, single use towels, warm running water sponges, brushes and scourers tea towels		
Small equipment: graters assorted pots/pans for small and large production blenders slicing machine can opener containers cutting boards		

Equipment requirements	Notes/Action Plan	AIET Office Use Verified
 ☐ food handler gloves ☐ baking sheets and trays ☐ colander ☐ containers for hot and cold food ☐ juicer ☐ an assortment of knives suitable for food preparation and knife sharpening equipment (bread, carving, filleting, butchers, boning, chef, palette, utility, vegetable ☐ Measuring equipment (spoons, cups etc.) ☐ Scales (1-gram increments and for weighing large quantities) ☐ Oven mitts ☐ Mortar and pestle ☐ bowls 		
Service ware and small utensils: flour and drum sieves peelers, corers and slicers spatulas pastry brush tongs and serving utensils whisks steamers Assorted spoons and ladles temperature probes/thermometers platters, dishes, and bowls crockery glassware cutlery and serving utensils scoops, skimmers and spiders		

Equipment requirements	Notes/Action Plan	AIET Office Use Verified
Organisational specifications:		
 □ equipment manufacturer instructions □ mise en place lists, menus and standard recipes □ organisational food safety plan □ ordering and docketing paperwork □ safety data sheets (SDS) for cleaning agents and chemicals □ food preparation lists □ food safety plans □ guidelines relating to food disposal, storage and presentation requirements □ current commercial stock control procedures and documentation for ordering, monitoring and maintaining stock 		
 □ Diverse and comprehensive range of food supplies commonly used in food preparation, commercial cookery and catering operations such as: • beverages • dairy products • dry goods • frozen goods • fruit and vegetables • batters • coatings • condiments and flavourings • garnishes • oils • sauces and marinades • meat • poultry • seafood 		

Table 2: Equipment/Resources required for *individual* units in this qualification:

The units listed below are only units that require additional resources that are not covered in the Table 1 above.

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
Core Units			
SITHCCC034 Work effectively in a commercial kitchen	Additional resources may include: workplace documentation case studies and, where possible, real situations interaction with others.		
SITHCCC023 Use food preparation equipment	Additional resources must include: fixtures and large equipment: food processor, cryovac machine, slicing machine, storal facilities small equipment: assorted pots and pans, blender, can opener, containers hot and cold food, colander, cutting boards, grater hot and cold food, colander, cutting boards, grater sharpening equipment: knife sharpening equipment: sharpening steel, sharpening stone knives: chef's knife, filleting knife, palette knife, utility knife, vegetable knife, mandolin small utensils: mouli, planetary mixer, scales, peelers, corers and slicer tongs, whisk stainless steel bowls thermometer food safe gloves	s for	
	☐ food safe gloves		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
SITHCCC027	Additional resources must include:		
Prepare dishes using pasic methods of	☐ dairy products		
cookery	☐ dry goods		
ooker y	☐ frozen goods		
	☐ fruit		
	□ meat		
	□ poultry		
	☐ seafood ☐ vegetables		
	□ vegetables		
	□ commercial:		
	blender, planetary mixer, cryovac machine, water bath		
	☐ small equipment:		
	 baking sheets and trays, colander, containers for hot and co food, cutting boards, grater 	ld	
	☐ knife sharpening equipment:		
	 sharpening steel, sharpening stone 		
	☐ knives:		
	 bread knife, chef's knife, filleting knife, palette knife, paring knife, utility knife 		
	☐ measures:		
	 measuring jugs, measuring spoons, portion control scoops mortar and pestle, mouli, pots and pans 		
	□ service-ware:		
	 crockery, cutlery and serving utensils, scoops, skimmers and spiders, scales, stainless steel bowls 		
	☐ small utensils:		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 sieve, pastry brush, peelers, corers and slicers, strainers and chinois, scraper, spatula, tongs and serving utensils, whisk, steamer, spoons and ladles, temperature probe, thermometer, food safe gloves 		
SITHKOP009	Additional resources must include:		
Clean kitchen premises and equipment	commercial kitchen with food preparation and storage areas with floor, walls and shelves fixtures and large equipment: ecommercial blender, mixer and attachments, commercial dishwasher, commercial grade work benches commercial oven with timer and trays: econvection, microwave commercial refrigeration facilities: efreezer, fridge, deep-fryer, sink, gas, electric or induction stove top storage facilities: eshelving, trays, slicing machine small equipment: ecutting board, knives and cleavers, scales, scoops, skimmers and spiders, service-ware small utensils: espoons and ladles, temperature probe, thermometer, personal protective equipment: cleaning materials and equipment: ecleaning cloths, commercial cleaning and sanitising agents and chemicals for cleaning commercial kitchens, equipment and food storage areas, dustpans and brooms, garbage bins and bags, mops and buckets, sponges, brushes and scourers, tea towels, waste sink for mops organisational specifications: equipment manufacturer manuals food safety policies		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 current commercial stock control procedures and documentation for ordering, monitoring and maintaining cleaning stock commercial cleaning schedules SDS for cleaning agents and chemicals and plain English workplace documents or diagrams that interpret the content of SDS. 		
SITXFSA005 Use hygienic practices for food safety	Additional resources must include: small utensils: tongs , serving utensils appropriate facilities for handwashing: designated hand washing sink antiseptic liquid soap single use towels warm running water food ingredients and ready to eat food items current plain English regulatory documents distributed by the commonwealth, state, territory or local government food safety authority Australia New Zealand Food Standards Code current commercial food safety programs, policies and procedures used for managing food safety		
SITXINV006 Receive, store and maintain stock	Additional resources must include: dairy products dry goods eggs frozen goods fruit and vegetable meat poultry		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	□ seafood □ stock orders and delivery documentation □ commercial refrigeration facilities: □ freezer □ fridge □ storage areas for stock □ current commercial stock control procedures and documentation for the receiving, storage and monitoring of stock □ temperature recording charts □ food labels □ thermometers		
SITXWHS005 Participate in safe work practices	Additional resources must include: current plain English regulatory documents distributed by the local WHS government regulator codes of practice and standards issued by government regulators or industry groups WHS information and business management manuals issued by industry associations or commercial publishers current commercial policies, procedures and template documents used for managing WHS practices		
Elective Units			
SITHCCC024 Prepare and present simple dishes	Additional resources must include: □ simple dishes: • baked items, deep-fried items, pasta or noodles, poached eggs, roasted items, salads, sandwiches, batters, coatings, dressings, garnishes, marinades □ fixtures and large equipment: • food processor and mixer, fryer with baskets, grill, hotplate, microwave, refrigeration unit with shelving, water bath □ small equipment:		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 assorted pots and pans, blender, colander, containers for hot and cold food, crockery, cutlery, cutting boards knife sharpening equipment: sharpening steel sharpening stone knives: bread knife, chef's knife, palette knife, paring knife, utility knife, receptacles for presentation and display purposes, salad spinner, scales, scoops, skimmers and spiders small utensils: peelers, corers and slicers, tongs and serving utensils, thermometer, food safe gloves cleaning materials and equipment: cleaning cloths, commercial cleaning and sanitising agents and chemicals for cleaning commercial kitchens, equipment and food storage areas, dustpans and brooms, garbage bins and bags, hand towel dispenser and hand towels, mops and buckets, separate hand basin and soap for hand washing, sponges, brushes and scourers, tea towels 		
SITHCCC025 Prepare and present sandwiches	Additional resources must include: A variety of commercial ingredients for preparing sandwiches including: • white, wholemeal and grain bread, wraps, sourdough, flatbread, focaccia, gluten free bread • ingredients for fillings: spreads, salads, meats, cheeses fixtures and large equipment: • designated storage areas for dry goods and perishables, sink, refrigeration unit with shelving, salamander grill (one per eight persons), sandwich press, scales, slicing machine small equipment: • assorted pots and pans, can opener, containers for hot and cold food, colander, cutting boards		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 knife sharpening equipment: sharpening steel, sharpening stone knives: bread knife, chef's knife, palette knife, paring knife, utility knife small utensils: grater, peelers, corers and slicers, tongs and serving utensils, sandwich cutting guide, packaging materials, receptacles for presentation and display purposes, food safe gloves cleaning materials and equipment: 		
SITHCCC028 Prepare appetisers and salads	Additional resources must include: Diverse and comprehensive range of perishable food supplies for preparing salads and appetisers. • fruit, bread and bakery items, dairy products, dressing ingredients, dry goods, eggs, farinaceous products, frozen goods, fruit, herbs and spices, meat, poultry, seafood, vegetables commercial: • blender or stick blender, planetary mixer, salamander or char grill (one per eight persons), slicing machine small equipment: • baking sheets and trays, blow torch, containers for hot and cold food, cutting boards, grater, juicer		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 knife sharpening equipment: sharpening steel, sharpening stone knives: bread knife, chef's knife, palette knife, paring knife, utility knife measures: measuring jugs, measuring spoons, portion control scoops, mortar and pestle, pots and pans, sauce bottles, salad spinner scales, scoops, skimmers and spiders, stainless steel bowls service-ware:		
SITHCCC029 Prepare stocks, sauces and soups	Additional resources must include: Diverse and comprehensive range of perishable food supplies for preparing stocks, sauces and soups Standard recipes to prepare stocks such as: brown beef stocks chicken stocks fish stocks vegetable stocks Standard recipes to prepare sauces such as: béchamel chicken and fish velouté coulis demi glacé hollandaise or béarnaise jus mayonnaise based sauces		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	tomato based sauces		
	☐ Standard recipes to prepare both hot and cold soups including clear soup, broth, puree soups and cream soups		
	 □ commercial: blender or stick blender, planetary mixer, salamander or char grill (one per eight persons), slicing machine small equipment: containers for hot and cold food, cutting boards, grater knife sharpening equipment: 		
ITHCCC030 repare vegetable, fruit gg and farinaceous ishes	Additional resources must include: Diverse and comprehensive range of perishable food supplies for preparing dishes including: dried, fresh and frozen vegetables and fruit eggs couscous		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
	 rice pulses commercial: blender or stick blender, planetary mixer, salamander or char grill (one per eight persons), slicing machine small equipment: baking sheets and trays, blow torch, containers for hot and cold food, cutting boards, grater, juicer knife sharpening equipment: 		
SITXCCS003 Interact with customers	Additional resources must include: ☐ Organisational policies and procedures relating to: • customer service standards • designated response times • presentation standards • dealing with customer problems • recording and reporting customer feedback		

Unit Code and Title	Equipment requirements	Notes/Action Plan	AIET Office Use Verified
SITXFSA006 Participate in safe food handling practices	Additional resources must include: Food ingredients and ready to eat food items Documentation: current plain English regulatory documents distributed by the national, state, territory or local government food safety authority Australia New Zealand Food Standards Code current organisational food safety programs, policies and procedures used for managing food safety.		
HLTAID011 Provide first aid	Additional resources must include: Assessment resources must include: adult and infant resuscitation manikins in line with ARC Guidelines for the purpose of assessment of CPR procedures adrenaline auto-injector training device AED training device placebo bronchodilator and spacer device roller bandages triangular bandages workplace First Aid kit workplace injury, trauma and/or illness record, or other appropriate workplace incident report form for written reports wound dressings		

SCHOOL DECLARATION	
I confirm that we have all	the equipment and facilities required to deliver our chosen units of competency for this qualification.
□ YES □ NO	
Trainer name:	
Trainer signature:	
Date:	
RTO APPROVAL SIGN O	FF ist for each unit being delivered, does the school have the required facilities and equipment to assess the units chosen?
☐ YES ☐ NO	ist for each unit selling delivered, does the selloof have the required admines and equipment to assess the units chosen.
*If no, actions to be take	n:
Name:	
Signature:	
Date:	